

**MINUTES**  
**December 16, 2010**  
**Historic Preservation Commission**  
**City of Batavia**

PLEASE NOTE: These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. Minutes are intended to make an official record of the actions taken by the Committee/City Council, and to include some description of discussion points as understood by the minute-taker. Any references to discussion and/or statements are only to provide greater clarity to the public and they may not reference all, some, or any of an individual speaker's comments.

**1. Meeting Called to Order**

Chairman Vasilion called the meeting to order at 5:30 p.m.

**2. Roll Call**

**Members Present:** Nelson, Searl, Stark, and Vasilion  
**Members Absent:** Bus, Fessler, Bell  
**Also Present:** Jeff Albertson, Building Commissioner; Jerry Swanson, Community Development Director, Joel Strassman, Planning and Zoning Officer

**3. Approval of Minutes: November 22, 2010**

**Motion:** To approve the 11/22/10 Historic Preservation Commission meeting minutes.  
**Maker:** Nelson  
**Second:** Searl  
**Voice vote:** 4 Ayes, 0 Nays, Motion Carried.

**4. COA Review: Exterior Façade Improvements, 141 South Batavia Avenue Continuation (Sean Tardy, applicant)**

Sean Tardy introduced himself and Dan Nottingham. They reviewed the submitted drawings noting that the walkway and handrail details would be reviewed later.

The Commission noted that the drawings showed the appropriate alterations to the building. The walkway/railing detail can be reviewed later.

**Motion:** To approve the COA for building alterations at 141 South Batavia Avenue as presented, and to review the walkway/railing detail at a later date.

**Maker:** Nelson  
**Second:** Stark  
**Voice vote:** 4 Ayes, 0 Nays, Motion Carried.

**5. COA Review: Roof Replacement, 24 North Washington Avenue  
(Andy Ward, applicant)**

Andy Ward introduced himself and Josh Rader. They had considered architectural shingles, but decided on 3-tab, 30 year warranty, weathered wood color asphalt shingles.

The Commission discussed the use of architectural shingles. They decided that the presented materials would be acceptable for this building.

**Motion:** To approve the COA for a roof replacement at 141 South Batavia Avenue as presented.  
**Maker:** Searl  
**Second:** Nelson  
**Voice vote:** 4 Ayes, 0 Nays, Motion Carried.

**6. COA Review: Awning Installation, 1 East Wilson Street  
(Jerry Dunn, applicant)**

Jamie Saam introduced herself, representing this COA. She explained that the awning would be retractable and be painted black. It would provide sun shading for outdoor diners and not contain any signage.

The Commission discussed the size and color of the awning. The Commission agreed that the awning, as described, would be appropriate for the building.

**Motion:** To approve the COA for an awning at 1 East Wilson Street, to be painted black and not having signage.  
**Maker:** Searl  
**Second:** Nelson  
**Voice vote:** 4 Ayes, 0 Nays, Motion Carried.

**7. Façade Grant Review for 21-31 North River Street  
(Mary Claire Harris, applicant)**

Commissioners did not approve the site inspection for the grant reimbursement. Ms. Harris requested an opportunity to explain changes to the scope of the project that were done with concurrence of the Commission, but were not reflected in the Resolution that approved the grant. Ms. Harris reviewed the project description that was distributed to

the Commissioners during the previous week and posted with the agenda on the City's website.

The Commission reviewed the submitted description. They agreed that the scope of the project had changed from what is shown in the Resolution. The work completed on site is sufficient to have City staff execute the grant reimbursement.

**8. Discussion: Historic District Survey Update** – There was no discussion on this item.

**9. Other:** There was discussion about the possibility of sending a letter to the Calvary Episcopal Church regarding the roofing work done without a permit, but it was decided not to do so.

#### **10. Adjournment**

A motion to adjourn the meeting at 6:15 p.m. was made by Nelson, seconded by Searl. All were in favor and the motion was carried.

Minutes prepared by  
Joel Strassman