

MINUTES
January 10, 2011
Historic Preservation Commission
City of Batavia

PLEASE NOTE: These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. Minutes are intended to make an official record of the actions taken by the Committee/City Council, and to include some description of discussion points as understood by the minute-taker. Any references to discussion and/or statements are only to provide greater clarity to the public and they may not reference all, some, or any of an individual speaker's comments.

1. Meeting Called to Order

Chairman Vasilion called the meeting to order at 5:32 p.m.

2. Roll Call

Members Present: Bell, Bus (5:43 p.m.), Fessler, Nelson, Searl, Stark, and Vasilion

Also Present: Jeff Albertson, Building Commissioner; Ross Kinkade, Intern; and Connie Rizo, Recording Secretary

3. Approval of Minutes: December 16, 2010

Motion: To approve the 12/16/10 Historic Preservation Commission meeting minutes.

Maker: Nelson

Second: Stark

Voice vote: 6 Ayes, 0 Nays, Motion Carried.

4. COA Review: 901 North Batavia Avenue - Antenna Installation & Replacement (Craig Schaefer, AT&T agent, applicant)

Craig Schaefer introduced himself and explained he was with Novation Group who contracts to AT&T Mobility. Schaefer explained as part of AT&T's improvement of their equipment the antenna's at 901 North Batavia Avenue are impacted. Schaefer stated that Long-Term Evolution 4G antennas would be what would be installed at this site replacing and upgrading the existing antennas. Schaefer added the antennas would be the same size and color as the existing antennas.

Motion: To approve the COA for replacement and installation of antennas at 901 North Batavia Avenue as presented.

Maker: Nelson

Second: Searl
Voice vote: 6 Ayes, 0 Nays, Motion Carried.

5. Discussion: Façade Improvement Program Project Inspection

Ron Fessler commented that inspections should be assigned so that completion is done on a timely basis. Susan Stark relayed that she understood that the person(s) involved in the inspections needed to be those involved in the initial phases of the façade review. Chairman Vasilion stated he did not believe what Stark relayed was a legal requirement for inspections. Forrest Nelson and Fessler stated they did not believe it was necessary to require the person(s) involved in the inspections to be those involved in the initial phases of the façade review. Jeff Albertson advised when Commissioners conduct the inspection they are provided the documents that are part of the review no matter who conducts the inspection. Pat Bell stated the best way to handle the workload of the inspections would be assign pairs of Commissioners to conduct the inspections. Stark stated the inspections should be open to be conducted by any of the Commissioners available. Albertson commented from the staff perspective the inspections should be conducted as quickly as possible. Albertson added he would double check on any outstanding inspections.

6. Discussion: Historic District Survey Update

Ross Kinkade advised he took the majority of the pictures in late November/early December. Kinkade relayed he is still sorting through the pictures, but should be completing the sorting process soon. Kinkade commented he has experienced a computer crash and was going through the process of elimination to see which pictures may still not be on the City's server. Albertson commented he would check with Strassman to see what photos are on the City server.

Chairman Vasilion made mention of another workshop in 2011 to discuss properties that may need to be reclassified from significant to contributing.

7. Other

None.

8. Adjournment

A motion to adjourn the meeting was made by Nelson and Bell seconded the motion to adjourn the meeting at 5:47 p.m. All were in favor and the motion was carried.

Minutes prepared by
Connie Rizo